

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

AGENDA COUNCIL MEETING TUESDAY, JUNE 11, 2024 AT 7 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES – May 28, 2024 Public meeting re: Road Allowance Minutes, Public Meeting Re: Budget 2024 Minutes, and Regular Council Meeting Minutes.

5. APPROVAL OF ACCOUNTS – May 2024

6. PRESENTATION AND DELEGATIONS - None

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor and Council Reports
 - Mayor – General Update
- (b) Staff Reports
 - Tax Arrears Report (Encl.)
 - 2024 Budget Report Ont. Reg. 284/09 (Encl.)
- (c) Committee Reports
 - Minutes, Finance Committee, March 28, 2024 (Encl.)
 - Draft Minutes, Committee of Adjustment, May 7, 2024 (Encl.)
- (d) Correspondence
 - AMO Policy Update – National Housing Strategy (Encl.)

9. REVIEW BUDGET REPORT – Printed June 6, 2024

10. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

11. NEW BUSINESS

- (a) Report to Council re: 2024 Request for Proposal – Official Plan Review (Encl.)

- (b) Memo to Council from CAO Jenny Leblond Re: Boxwell Cemetery (Encl.)
- (c) Discussion on Open forum and Presentations
- (d) Resolution Support from Municipality of Callander re: Assessment Cycles (Encl.)

12. IN CAMERA

- (a) a meeting held in regards to personal matters about an identifiable individual, including municipal or local board employees, as per Section 239(2) of the Municipal Act.

13. ADJOURNMENT

- (a) By-law 2024-16 being a By-law to confirm the proceedings of the Council meeting.
- (b) Resolution re: Adjournment.

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

MINUTES

PUBLIC MEETING

RE: BY-LAWS TO CLOSE, STOP UP AND DECLARE LANDS SURPLUS AND SELL TO ABUTTING LAND OWNER

TUESDAY, MAY 28th 2024 – 7:00 P.M.

1. Chairperson (Mayor) calls meeting to order.
The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:00 p.m., with Councillors Paul Sharp, Bernadette Kerr, Nunzio Scarfone and Claire Riley. Staff member present was CAO Jenny Leblond. There were 15 Members of the public in attendance, none online.
2. Declaration of Pecuniary Interest
3. Chairperson explains reason for meeting to those in attendance.
4. Road Allowance Between Concession 6 and 7, Lots 22 and Pt 23
 - (a) Chairperson asks if any members of the public in support or opposed to the By-law wishes to speak.
Presentations were made to Council from 4 individuals against the sale. Issues raised are as follows: Recreation trail, hydro, and future use. 1 abutting neighbor was in support, and 1 nearby neighbor was neutral and commented on the process.
 - (b) Chairperson asks Council to give their comments on the matter.
5. Lakeshore Road Allowance Infront of Broken lot 12 Concession 13, 256 Greenpoint
 - (a) Chairperson asks if any members of the public in support or opposed to the By-law wishes to speak.
No Comments
 - (b) Chairperson asks Council to give their comments on the matter.
6. Chairperson thanks the public for attending.
7. Chairperson declares the meeting closed.

Mayor, Gail Degagne

CAO Clerk Treasurer, Jennistine Leblond

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line

Powassan, ON P0H 1Z0

Telephone (705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

MINUTES

PUBLIC MEETING RE: PROPOSED 2024 BUDGET

TUESDAY, MAY 28, 2024

CHISHOLM COUNCIL CHAMBERS

1. The meeting was called to order by Mayor Gail Degagne at 7:33 p.m., with Councillors Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff present was CAO Jenny Leblond. There were 15 members of the public in attendance.
2. Mayor confirms with Clerk that public notice has been given with respect to the meeting.
3. Mayor explains reason for meeting to those in attendance.
4. Clerk-Treasurer explains the budget highlights.
5. Mayor asks if anyone wishes to make a presentation either in support of or in opposition to the proposed budget.
No Comments
6. Mayor advises that Council will consider all matters, if any have been stated, placed before it prior to coming to a decision regarding the proposed budget.
7. Mayor thanks the public for their attendance.
8. Mayor declares the meeting closed. Meeting adjourned at 7:39 p.m.

Mayor, Gail Degagne

CAO Clerk Treasurer, Jennistine Leblond

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

MINUTES **COUNCIL MEETING** **TUESDAY, MAY 28, 2024** **FOLLOWING THE PUBLIC MEETINGS**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:39 p.m., with Councillors Paul Sharp, Bernadette Kerr, Claire Riley, and Nunzio Scarfone. Staff member present was CAO Jenny Leblond. There were 15 members of the public in attendance, some left during the meeting.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2024-103 Bernadette Kerr and Paul Sharp: Be it resolved that the Agenda for this meeting be adopted as printed. **'Carried'**

4. ADOPTION OF MINUTES – May 14, 2024 Regular Council Meeting Minutes

Resolution 2024-104 Claire Riley and Nunzio Scarfone: Be it resolved that the Minutes of the May 14, 2024 Regular Council Meeting, be adopted as printed and circulated. **'Carried'**

5. APPROVAL OF ACCOUNTS – None

6. PRESENTATIONS AND DELEGATIONS – None

6. OPEN FORUM

7. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – The Mayor Gave an update on the following: Alzheimer's walk, Business celebration 25 years, and CAO DNSSAB list of services.
- Councilor Claire Riley FONOM Conference Report (Encl.)
- Councilor Bernadette Kerr FONOM Conference Report (Encl.)
- Councilor Paul Sharp FONOM Conference Report (Encl.)
- Councilor Paul Sharp DPSMA Spring Meeting Report (Encl.)

(b) Committee Reports

- Minute, Golden Sunshine, April 16, 2024 (Encl.)
- Letter from NBMCA re: Mandatory Maintenance Inspection Program (Encl.)
- Notice of Public Consultation, Proposed Source Protection Plan Updates (Encl.)

(c) Correspondence

- Letter Solicitor General, Community Safety and Policing Act (Encl.)
- Ministry of Natural Resources and Forestry, Resolution support re: National Fire Fighting Strategy. (Encl.)

Resolution 2024-105 Claire Riley and Paul Sharp: Be it resolved that the Mayor and Council, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

8. REVIEW BUDGET REPORT – None

9. PUBLIC WORKS REPORTS - None

10. NEW BUSINESS

(a) By-law 2024-11, being a by-law to stop up and close road allowance (between Con. 6 and 7 in front of Lot 22 and part of 23) (Encl.)

Resolution 2024-106 Bernadette Kerr and Nunzio Scarfone: Be it resolved that By-law 2024-11, being a by-law to close, stop up and declare the lands to be surplus and to sell part of the road allowance in between concession 6 and 7, be read a first, second and third time, and passed this May 28, 2024. **‘Carried’**

RECORDED VOTE

	For	Against
Paul Sharp	___	_x_
Claire Riley	_x_	___
Nunzio Scarfone	_x_	___
Bernadette Kerr	_x_	___
Gail Degagne	_x_	___

(b) By-law 2024-12, being a by-law to stop up and close lakeshore road allowance (in front of broken lot 12 Con. 13) (Encl.)

Resolution 2024-107 Claire Riley and Paul Sharp: Be it resolved that By-law 2024-12, being a by-law to close, stop up, and declare the lands surplus and to sell part of the shore road allowance in front of broke lot 12, concession 13, be read a first, second, and third time, and passed this May 28, 2024. **‘Carried’**

(c) By-law 2024-13, a by-law to establish tax ratios for 2024 (Encl.)

Resolution 2024-108 Nunzio Scarfone and Paul Sharp: Be it resolved that by-law 2024-13, being a by-law to establish tax ratios for property classes in the Township of Chisholm for the year 2024, be read a first, second, and third time, and passed this May 28, 2024. **‘Carried’**

(d) By-law 2024-14, a by-law to adopt the 2024 budget (Encl.)

Resolution 2024-109, Bernadette Kerr and Claire Riley: Be it resolved that by-law 2024-14, being a by-law to adopt the 2024 budget including estimates of all sums required for the purposes of the municipality during the year 2024 and to establish the tax rates to be levied, be read a first, second, and third time, and passed this May 28, 2024, and further that Council accepts the simplified version of reserve categories as outlines in the budget package. **‘Carried’**

(e) Memo to Council from Planner Re: Request to close Road Allowance – Plan M-185 (Encl.)

Resolution 2024-110 Paul Sharp and Nunzio Scarfone: Be it resolved that the Council is in agreement to stop up, close and convey a portion of the unopened road allowance located within Plan M-185 in the manner illustrated in Figure 4 of the Planning Report dated May 24, 2024 and that staff be directed to prepare and bring forward a by-law to stop up, close and convey said unopened road allowance subject to the following:

1. Submission of a letter of acknowledgement and cost recovery agreement by each of the registered owners of 1483 Alderdale Road, 1487 Alderdale Road and 1507 Alderdale Road that they agree with the area and extent of the conveyance, to fulfil all reasonable conditions, to pay consideration in accordance with the Township's fees By-law, and to assume all Township costs related to the closure and conveyance;
2. Submission of one draft reference plan illustrating the proportionate Parts to be stopped up closed and conveyed to the abutting/benefitting owners who have requested the conveyances with such survey illustrating the location of existing buildings and structures located on the road allowance where applicable;
3. Submission of an application for zoning by-law amendment by any benefitting owner requiring a zoning amendment to address split-zoning and/or an area of non-compliance; and,
4. Submission of an application for a deeming by-law to consolidate existing lots held by a benefitting owner together within any portion of the closed road allowance. **'Carried'**

(f) Discussion, 'Share the Road' Signage

Resolution 2024-111, Paul Sharp and Bernadette Kerr: Be it resolved that the Council approved in principal erecting 3 "Share the road" signs and have staff investigate potential costs and specifics and bring back to a future Council meeting. **'Carried'**

(g) Memo from CAO Jenny Leblond Re: Original Road Allowance Applications (Encl.)

Resolution 2024-112 Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm directs staff to halt acceptance of any new applications to purchase an Original Road Allowance until the following are complete:

1. Official Plan review;
2. Notice By-law Update; and
3. Procedure policy

'Carried'

(h) Resolution support from the District of Nipissing Social Services Administration Board Re: Reaching Home Funding Allocations (Encl.)

Resolution 2024-113 Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm supports the stabilization of the Federal Government's Reaching Home fund to the District of Nipissing Social Services Administration Board as the Community Entity; and further that funding be maintained, at minimum, at current levels for future fiscal years; and further that this resolution be forwarded to MP Anthony Rota and MPP Vic Fedeli. **'Carried'**

(i) Resolution Support from Municipality of East Ferris supporting St. Catherines resolution to restrict keeping of non-native wild animals (Encl.)

Resolution 2024-114, Bernadette Kerr and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution from St. Catherines and East Ferris, petitioning the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native ("exotic") wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the non-native ("exotic") wild animal population; and further that this resolution be forwarded to the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, and MPP Vic Fedeli. **'Carried'**

(j) Resolution Support from Municipality of East Ferris supporting Hastings County resolution for Infrastructure funding for small rural municipalities (Encl.)

Resolution 2024-115 Bernadette Kerr and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution passed by the Municipality of East Ferris from Hastings County urging the Federal and Ontario Government to acknowledge that there is an insurmountable debt facing small rural municipalities and that they are not over looked for future applications of funding, and further that this resolution be forwarded to the Honourable Justin Trudeau, Prime Minister of Canada; The Honourable Sean Fraser, Minister of Housing Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO Canada Mortgage and Housing Corporation; the Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Anthony Rota, MPP Vic Fedeli, AMO, ROMA, FCM and FONOM. **‘Carried’**

- (k) Resolution Support from the Township of Lucan Biddulph against the phase out of free water well testing in the 2023 Auditor General’s Report (Encl.)

Resolution 2024-116 Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution from the Township of Lucan Biddulph requesting that the Province reconsider and ultimately decide against the proposed phasing-out of free private drinking water testing services, and that this resolution be forwarded to the Minister of Environment Conservation and Parks, Minister of Health, North Bay Parry Sound Health Unit, and MPP Vic Fedeli. **‘Carried’**

11. ADJOURNMENT

- (a) By-law 2024-15 being a By-law to confirm the proceedings of the council meeting.

Resolution 2024-117 Bernadette Kerr and Nunzio Scarfone: Be it resolved that by-law 2024-15, being a by-law to confirm the proceedings of council at the meeting May 28, 2024, be read a first, second, and third, time and passed this May 28, 2024. **‘Carried’**

- (b) Resolution re: Adjournment.

Resolution 2024-118 Claire Riley and Paul Sharp: Be it resolved that the Council now adjourn this meeting to meet again on June 11, 2024, or at the call of the chair. **‘Carried’**

Mayor, Gail Degagne

CAO Clerk Treasurer, Jennistine Leblond

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2024 To 31-May-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2000 Accounts Payable					
KSMART01	K.SMART ASSOCIATES LIMITED				
36453	DRAINAGE SUPERINTENDENT JAN-APR	69	28-May-2024	28-May-2024	
1-4-2000-1330	Drainage Expenses				1,553.75
MUNICIPAL	MUNICIPAL PLANNING SERV.				
6955	DEHAAN ZBA	61	07-May-2024	07-May-2024	
1-4-2000-1110	Planning Expenses				889.88
OME15030	OMERS				
APRIL 2024	MONTHLY CONTRIBUTIONS	61	07-May-2024	07-May-2024	
1-2-2000-3335	OMERS Contributions				7,155.54
RECEIV02	RECEIVER GENERAL - SOURCE DEDUCTIONS				
APR 2024	PAYROLL DEDUCTIONS RP0003	59	06-May-2024	06-May-2024	
1-2-2000-3320	Deductions Payable - CPP				638.88
1-2-2000-3330	Deductions Payable EI				194.92
1-2-2000-3310	Deductions Payable - Inc. Tax				1,122.07
APRIL 2024	PAYROLL DEDUCTIONS RP 0001 EI REDUCED	59	06-May-2024	06-May-2024	
1-2-2000-3310	Deductions Payable - Inc. Tax				6,060.73
1-2-2000-3331	Deducations Payable - EI Reduced				1,470.76
1-2-2000-3320	Deductions Payable - CPP				3,946.60
RUS18030	RUSSELL CHRISTIE, MILLER				
034019	PLANNING EXPENSES	63	14-May-2024	14-May-2024	
1-4-2000-1110	Planning Expenses				332.33

Department Totals : **29,655.97**

Computer Paid Total : **256,266.20**

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	256,266.20
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	256,266.20

Payroll - May 2024

(2 payroll)

Administration	\$ 12,411.68
Council	\$ 3,680.85
By-Law Enforcement	\$ 376.42
Fire Department	\$ 903.00
Public Works Department: Full-time	\$ 15,970.78
Part-time and Landfill	\$ 1,600.64
TOTAL	\$ 34,943.37

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 1
 Date : Jun 06, 2024 Time : 2:30 pm

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2024 To 31-May-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 0100 Council					
BKERR	KERR BERNADETTE				
APR 2024	MILEAGE		59 06-May-2024	06-May-2024	
1-4-0100-1120	Travel & Conferences				53.68
DIS04001	DISTRICT OF PARRY SOUND MUNICIPAL ASSOC.				
MAY 2024	SPRING MEETING		59 06-May-2024	06-May-2024	
1-4-0100-1120	Travel & Conferences				50.00
Department Totals :					103.68

DEPARTMENT 0300 Administration					
ALL01	ALLSTREAM				
MAY 2024	LONG DISTANCE CHARGES		63 14-May-2024	14-May-2024	
1-4-0300-1620	Telephone & Fax				10.07
BEL02000	BELL CANADA				
05-06	OFFICE PHONE AND FAX		63 14-May-2024	14-May-2024	
1-4-0300-1620	Telephone & Fax				608.70
DENNIS	DENNIS HARWOOD PLUMBING - HEATING LTD				
214144	INSTALL NEW BOILER UNIT		67 24-May-2024	24-May-2024	
1-4-0300-1498	Office Expenses				4,308.15
HYD15001	HYDRO ONE				
05-2024	BUILDING HYDRO		59 06-May-2024	06-May-2024	
1-4-0300-1498	Office Expenses				186.76
06-2024	BUILDING HYDRO		69 28-May-2024	28-May-2024	
1-4-0300-1498	Office Expenses				187.93
JESSICA	SCARFONE-LABERGE JESSICA D				
APRIL 2024	MILEAGE		59 06-May-2024	06-May-2024	
1-4-0300-1440	Travel, Conferences & Other				83.50
JEY	2609614 ONTARIO INC				
9714	SHREDDING		61 07-May-2024	07-May-2024	
1-4-0300-1610	Office Supplies				140.24
MCISAAC	MCISAAC MONIQUE				
05-2024	OFFICE SUPPLIES		67 24-May-2024	24-May-2024	
1-4-0300-1498	Office Expenses				119.47
MAY 2024	MILEAGE		63 14-May-2024	14-May-2024	
1-4-0300-1440	Travel, Conferences & Other				17.00
MOORE O2	MOORE PROPANE LIMITED				
12047264	PROPANE		61 07-May-2024	07-May-2024	
1-4-0300-1498	Office Expenses				254.85
23026433	PROPANE		63 14-May-2024	14-May-2024	
1-4-0300-1498	Office Expenses				151.71
MUNICI01	MUNICIPAL INSURANCE SERVICES LTD				
2024	INSURANCE PREMIUM		63 14-May-2024	14-May-2024	
1-4-0300-1520	Insurance				37,886.69
NORTHERN B	NORTHERN MELCARM GROUP				
978009	PHOTOCOPIER CHARGES		61 07-May-2024	07-May-2024	
1-4-0300-1530	Contracted Office Services				408.66
SUNLIF01	SUN LIFE ASSURANCE COMPANY OF CANADA				

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 2
 Date : Jun 06, 2024 Time : 2:30 pm

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2024 To 31-May-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					

DEPARTMENT 0300		Administration						
MAY 2024	GRP INS PREMIUMS					59 06-May-2024	06-May-2024	
1-4-0300-1480					Benefits - Group Insurance			1,398.77
SUNWIRE	SUNWIRE INC							
MAY 2024	PHONE SYSTEM					59 06-May-2024	06-May-2024	
1-4-0300-1620					Telephone & Fax			140.12
TELUS	TELUS							
JUNE 2024	CELLULAR PHONES					67 24-May-2024	24-May-2024	
1-4-0300-1621					Cell Phone			96.85
Department Totals :								45,999.47

DEPARTMENT 0400		General Government						
BDO02010	BDO CANADA LLP							
2859546	2023 AUDIT FEES					59 06-May-2024	06-May-2024	
1-4-0400-1670					Audit Fees			18,136.50
MILITARY	MILITARY SUPPORT WW GUIDE							
2024	DONATION					63 14-May-2024	14-May-2024	
1-4-0400-1810					General Donations			333.35
NEA90382	NEAR NORTH CRIME STOPPERS							
2024	DONATION					61 07-May-2024	07-May-2024	
1-4-0400-1810					General Donations			100.00
VS	VS GROUP							
2524	EMAIL HOSTING					63 14-May-2024	14-May-2024	
1-4-0400-2805					Web Site			160.46
Department Totals :								18,730.31

DEPARTMENT 0500		Fire Department						
BEL02000	BELL CANADA							
06-05	FIRE HALL PHONE					63 14-May-2024	14-May-2024	
1-4-0500-2135					Communications			83.00
DENNIS	DENNIS HARWOOD PLUMBING - HEATING LTD							
214144	INSTALL NEW BOILER UNIT					67 24-May-2024	24-May-2024	
1-4-0500-2235					Heat & Hydro			4,308.15
HYD15001	HYDRO ONE							
05-2024	BUILDING HYDRO					59 06-May-2024	06-May-2024	
1-4-0500-2235					Heat & Hydro			186.76
06-2024	BUILDING HYDRO					69 28-May-2024	28-May-2024	
1-4-0500-2235					Heat & Hydro			187.93
JIM10008	JIM MOORE PETROLEUM							
644714	CLEAR DIESEL					69 28-May-2024	28-May-2024	
1-4-0500-2180					Gas & Oil			222.51
LINDE01	LINDE CANADA LIMITED							
42586007	CYLINDER RENTAL					63 14-May-2024	14-May-2024	
1-4-0500-2160					Health & Safety			113.62
MARCEL	SAUVE MARCEL							
2024-05	PER DIEM					67 24-May-2024	24-May-2024	
1-4-0500-2192					Fire Department Per Diem			150.00

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2024 To 31-May-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0500 Fire Department					
MAY 2024	PARTS FOR RESCUE VAN	67	24-May-2024	24-May-2024	
1-4-0500-2150	Equipment Maintenance				267.86
MIN13004 MINISTER OF FINANCE					
300105240745	TRAINING	63	14-May-2024	14-May-2024	
1-4-0500-2140	Training				260.00
MOORE O2 MOORE PROPANE LIMITED					
12047264	PROPANE	61	07-May-2024	07-May-2024	
1-4-0500-2235	Heat & Hydro				254.85
23026433	PROPANE	63	14-May-2024	14-May-2024	
1-4-0500-2235	Heat & Hydro				151.72
MUNICI01 MUNICIPAL INSURANCE SERVICES LTD					
2024	INSURANCE PREMIUM	63	14-May-2024	14-May-2024	
1-4-0500-2145	Insurance - Fire Department				25,481.54
NBAYS NORTH BAY SIGNS					
9493	SIGNAGE	69	28-May-2024	28-May-2024	
1-4-0500-2125	Materials & Supplies				113.00
NBGH01 NORTH BAY REGIONAL HEALTH CENTER					
2024	CALL TAKING AND ALERTING SERVICES	63	14-May-2024	14-May-2024	
1-4-0500-2135	Communications				1,500.00
POWASSANA1 POWASSAN AUTO SERVICE					
11917	MAINTENANCE	59	06-May-2024	06-May-2024	
1-4-0500-2150	Equipment Maintenance				598.02
RAY06015 RAY FORD					
05-2024	TRAVEL EXPENSES	67	24-May-2024	24-May-2024	
1-4-0500-2190	Travel and Confernces				146.30
TELUS TELUS					
JUNE 2024	CELLULAR PHONES	67	24-May-2024	24-May-2024	
1-4-0500-2135	Communications				134.10
Department Totals :					34,159.36

DEPARTMENT 0800 Building Bylaw Enforcement					
BMOUSSEAU MOUSSEAU BENJAMIN					
05-2024	MILEAGE	67	24-May-2024	24-May-2024	
1-4-0800-2720	By-Law Enforce. - Other Expenses				25.00
MAY 2024	MILEAGE	63	14-May-2024	14-May-2024	
1-4-0800-2720	By-Law Enforce. - Other Expenses				10.00
HAM08007 HAMILTON PRINTERS					
13928	CONSTRUCTION PERMITS	61	07-May-2024	07-May-2024	
1-4-0800-2420	Bldg. Insp. - Other Expenses				113.00
TOW20022 MUNICIPALITY OF EAST FERRIS					
2823	MILEAGE	63	14-May-2024	14-May-2024	
1-4-0800-2420	Bldg. Insp. - Other Expenses				246.00
MAY 2024	BUILDING INSPECTION	63	14-May-2024	14-May-2024	
1-4-0800-2410	Bldg. Insp. Salaries				1,040.73
Department Totals :					1,434.73

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2024 To 31-May-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1000 Petty Cash					
JENN	LEBLOND JENNISTINE				
APR 2024	FLOAT INCREASE		59 06-May-2024	06-May-2024	
1-1-1000-1210	Petty Cash				60.00
MIN13004	MINISTER OF FINANCE				
302204241333	POLICING COSTS MARCH		67 24-May-2024	24-May-2024	
1-4-1000-0050	Policing Costs				14,196.00
Department Totals :					14,256.00

DEPARTMENT 1100 Public Works					
ARNS	ARNSTEIN INDUSTRIAL EQUIP				
140173	OIL AND FILTERS		69 28-May-2024	28-May-2024	
1-4-1100-3212	Grader Parts and Repairs				461.09
BEL02000	BELL CANADA				
MAY AND JUN	GARAGE PHONE		63 14-May-2024	14-May-2024	
1-4-1100-3710	Garage - Telephone				101.08
BMR01	BMR MANUFACTURING INC				
404035	SIGNAGE		67 24-May-2024	24-May-2024	
1-4-1100-3760	Signage				450.84
CEDAR	CEDAR SIGNS				
1805	SIGNAGE		67 24-May-2024	24-May-2024	
1-4-1100-3760	Signage				2,857.29
CRD	CRD CREIGHTON				
280432	PLOW GUARD		69 28-May-2024	28-May-2024	
1-4-1100-3272	Freighliner Parts and Repairs				179.34
290295	BLADES AND BOLTS		61 07-May-2024	07-May-2024	
1-4-1100-3272	Freighliner Parts and Repairs				2,450.34
CURRIE	CURRIE TRUCK CENTRE				
458570	PARTS AND REPAIRS		59 06-May-2024	06-May-2024	
1-4-1100-3227	Western Star 2005 Parts and Repairs				699.27
HEA90471	HEATHER HENRY				
MAY 2024	CLOTHING AND BOOTS		69 28-May-2024	28-May-2024	
1-4-1100-3770	Boots and Clothing Allowance				346.54
HEB08001	H E BROWN SUPPLY CO. LTD.				
862937	SHOP SUPPLIES		63 14-May-2024	14-May-2024	
1-4-1100-3120	Materials & Shop Supplies				172.94
862942	COUPLING		63 14-May-2024	14-May-2024	
1-4-1100-3227	Western Star 2005 Parts and Repairs				27.39
863937	SHOP SUPPLIES		63 14-May-2024	14-May-2024	
1-4-1100-3120	Materials & Shop Supplies				172.08
HYD15001	HYDRO ONE				
2024 MAY	GARAGE HYDRO		59 06-May-2024	06-May-2024	
1-4-1100-3720	Garage - Hydro				279.40
2024-06	GARAGE HYDRO		69 28-May-2024	28-May-2024	
1-4-1100-3720	Garage - Hydro				286.23
J&J01	J & J EQUIPMENT REPAIR				
81895	HOSE ASSEMBLY		61 07-May-2024	07-May-2024	

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2024 To 31-May-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1100	Public Works				
1-4-1100-3242	Backhoe Parts and Repairs				63.02
JEFF	JEFFERIES BRANDON				
APR 2024	WORK BOOTS JEFFERIES		59 06-May-2024	06-May-2024	
1-4-1100-3770	Boots and Clothing Allowance				225.00
JIM10008	JIM MOORE PETROLEUM				
644714	CLEAR DIESEL		69 28-May-2024	28-May-2024	
1-4-1100-3226	Western Star 2005 Fuel				427.20
1-4-1100-3271	Freightliner Fuel				240.30
644716	GASOLINE		69 28-May-2024	28-May-2024	
1-4-1100-3261	2015 GMC Fuel				794.69
1-4-1100-3120	Materials & Shop Supplies				34.56
1-4-1100-3256	2019 GMC Fuel				898.35
645810	DYED DIESEL		69 28-May-2024	28-May-2024	
1-4-1100-3241	Backhoe Fuel				858.58
1-4-1100-3211	Grader Fuel				2,485.34
1-4-1100-3281	Excavator Fuel				1,174.88
JRW90546	JAMES REDWOOD				
3628	ANGLE IRON		59 06-May-2024	06-May-2024	
1-4-1100-3120	Materials & Shop Supplies				153.00
LINDE01	LINDE CANADA LIMITED				
42803209	WIRE MS		67 24-May-2024	24-May-2024	
1-4-1100-3765	Health & Safety				66.61
MICH	MICHELIN NORTH AMERICA				
1503184	TIRES		61 07-May-2024	07-May-2024	
1-4-1100-3227	Western Star 2005 Parts and Repairs				2,591.95
MOORE O2	MOORE PROPANE LIMITED				
12047367	PROPANE		61 07-May-2024	07-May-2024	
1-4-1100-3150	Garage Furnace Fuel				620.36
23026432	PROPANE		63 14-May-2024	14-May-2024	
1-4-1100-3150	Garage Furnace Fuel				361.17
MUNICI01	MUNICIPAL INSURANCE SERVICES LTD				
2024	INSURANCE PREMIUM		63 14-May-2024	14-May-2024	
1-4-1100-3750	Insurance				40,493.56
POW16033	POWASSAN HOME HARDWARE				
83877	SHOP SUPPLIES		69 28-May-2024	28-May-2024	
1-4-1100-3120	Materials & Shop Supplies				638.86
84165	PAINT		69 28-May-2024	28-May-2024	
1-4-1100-3227	Western Star 2005 Parts and Repairs				147.13
1-4-1100-3272	Freighliner Parts and Repairs				147.14
PRI16026	PRICE SIGNS AND DECALS				
2601	DECALS		69 28-May-2024	28-May-2024	
1-4-1100-3222	Western Star 2023 Parts and Repairs				96.05
REL18043	RELIANCE HOME COMFORT				
JUNE 2024	WATER HEATER RENTAL		69 28-May-2024	28-May-2024	
1-4-1100-3160	Garage Building Maintenance				56.62
SLING01	SLING CHOKER SAFETY AND RIGGING SUPPLIES				
105393	SAFETY SUPPLIES		61 07-May-2024	07-May-2024	

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 6
 Date : Jun 06, 2024 Time : 2:30 pm

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2024 To 31-May-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT	1100	Public Works			
1-4-1100-3765		Health & Safety			1,000.23
SOUTHSHORE SOUTH SHORE AUTO WORKS					
4085	ANNUAL INSPECTION		61	07-May-2024 07-May-2024	
1-4-1100-3262		2015 GMC Parts and Repairs			304.81
4123	WHEEL ALIGNMENT		63	14-May-2024 14-May-2024	
1-4-1100-3257		2019 GMC Parts and Repairs			226.00
4134	PARTS AND LABOR		67	24-May-2024 24-May-2024	
1-4-1100-3227		Western Star 2005 Parts and Repairs			691.56
SPE19001 SPECTRUM TELECOM GROUP LTD.					
MAY 2024	AIR TIME		59	06-May-2024 06-May-2024	
1-4-1100-3765		Health & Safety			412.45
SUNLIF01 SUN LIFE ASSURANCE COMPANY OF CANADA					
MAY 2024	GRP INS PREMIUMS		59	06-May-2024 06-May-2024	
1-4-1100-3660		Benefits - Group Insurance			2,201.84
TOROMONT TOROMONT CAT					
994150	MAINTENANCE		59	06-May-2024 06-May-2024	
1-4-1100-3242		Backhoe Parts and Repairs			151.07
999071	MONTHLY MAINTENANCE		67	24-May-2024 24-May-2024	
1-4-1100-3242		Backhoe Parts and Repairs			322.98
				Department Totals :	66,369.14

DEPARTMENT	1300	Environmental			
BEL02005 BELL MOBILITY CELLULAR					
MAY 2024	CELLULAR PHONE		63	14-May-2024 14-May-2024	
1-4-1300-4510		Site Expenditures			78.57
GFL GFL ENVIRONMENTAL					
140448	APRIL RECYCLING COSTS		67	24-May-2024 24-May-2024	
1-4-1300-4610		Recycling			3,269.55
HEA90471 HEATHER HENRY					
05-2024	SUPPLIES		69	28-May-2024 28-May-2024	
1-4-1300-4510		Site Expenditures			4.99
MOORE O2 MOORE PROPANE LIMITED					
161006975	PROPANE		69	28-May-2024 28-May-2024	
1-4-1300-4510		Site Expenditures			206.51
				Department Totals :	3,559.62

DEPARTMENT	1400	Health			
NOR14001 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT					
MAY 2024	MONTHLY LEVY		67	24-May-2024 24-May-2024	
1-4-1400-5110		Health Unit			3,521.50
				Department Totals :	3,521.50

DEPARTMENT	1500	Social Services			
NIP14003 NIPISSING DISTRICT SOCIAL SERVICES BOARD					
MAY 2024	MONTHLY LEVY		67	24-May-2024 24-May-2024	
1-4-1500-6110		General Assistance			25,828.09

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-May-2024 To 31-May-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1500	Social Services				Department Totals :	<u>25,828.09</u>
-----------------	-----------------	--	--	--	---------------------	------------------

DEPARTMENT 1600	Home for Aged				Department Totals :	<u>4,551.00</u>
CAS03011	CASELLHOLME					
MAY 2024	MONTHLY LEVY		67 24-May-2024	24-May-2024		
1-4-1600-6210	Home for the Aged					4,551.00
					Department Totals :	<u>4,551.00</u>

DEPARTMENT 1700	Parks & Recreation				Department Totals :	<u>7,971.09</u>
HYD15001	HYDRO ONE					
2024-05	TENNIS CRT HYDRO		59 06-May-2024	06-May-2024		
1-4-1700-1115	Tennis Court					29.65
JUN 2024	BEACH COTTAGE HYDRO		69 28-May-2024	28-May-2024		
1-4-1700-1110	Parks Expenses					40.70
JUNE 2024	TENNIS CRT HYDRO		69 28-May-2024	28-May-2024		
1-4-1700-1115	Tennis Court					33.75
MAY 2024	BEACH COTTAGE HYDRO		59 06-May-2024	06-May-2024		
1-4-1700-1110	Parks Expenses					38.90
MCCARTHY	MCCARTHY SEPTIC AND VAC					
2113	SEPTIC PUMPOUTS		69 28-May-2024	28-May-2024		
1-4-1700-1110	Parks Expenses					474.60
METAL	METAL FAB LTD					
98823	GARBAGE CANS		61 07-May-2024	07-May-2024		
1-4-1700-1110	Parks Expenses					67.80
MUNICI01	MUNICIPAL INSURANCE SERVICES LTD					
2024	INSURANCE PREMIUM		63 14-May-2024	14-May-2024		
1-4-1700-1200	Parks & Recreation Insurance					7,285.69
					Department Totals :	<u>7,971.09</u>

DEPARTMENT 1800	Recreation Programs				Department Totals :	<u>126.24</u>
OSH15004	OSHELLS					
28058	FLOWERS		63 14-May-2024	14-May-2024		
1-4-1800-1310	Recreation Programs and Events					126.24
					Department Totals :	<u>126.24</u>

DEPARTMENT 2000	Accounts Payable				Department Totals :	<u>4,989.63</u>
CAN03059	CANADIAN UNION OF PUBLIC					
APRIL 2024	MONTHLY DEDUCTIONS		61 07-May-2024	07-May-2024		
1-2-2000-3336	Deductions Payable- Union Dues					453.18
HUGHES	EVAN HUGHES EXCAVATING					
8241	DRAINAGE WORK		63 14-May-2024	14-May-2024		
1-4-2000-1330	Drainage Expenses					4,847.70
KENDRA	DEHAAN KENDRA					
MAY 2024	REFUND RE PLANNING FEES		67 24-May-2024	24-May-2024		
1-4-2000-1110	Planning Expenses					989.63

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

2024 BUDGET

Ontario Regulation 284/09 Reporting

BACKGROUND:

Effective January 1, 2009, under section 3150 of the Public Sector Accounting Board Handbook (PSAB), municipalities are required to record the costs of tangible capital assets and related annual amortization expense on their annual financial statements. It was recognized however, that a requirement to include amortization expense in the municipal budget would directly increase property taxes. As a result, the Province passed Ontario Regulation 284/09 which allows municipalities to exclude amortization expense, as well as post-employment liability and landfill closure expenses from their annual budgets. The regulation imposes reporting requirements to inform Council about the excluded expenses.

DISCUSSION:

For the 2012 budget year and beyond, the report is required to be prepared and presented with the adoption of the annual budget. The regulation requires municipalities to prepare a report for Council if all or a portion of the following expenses are excluded from the budget:

- Tangible Capital Asset (TCA) amortization expenses
- Post-employment benefits expenses
- Solid waste landfill closure and post closure expenses

FINANCIAL IMPLICATIONS:

The Township of Chisholm has continued to present the operating and capital budget on a non PSAB basis as allowed under Provincial regulation. As such, expenses excluded from the 2024 budget include amortization expenses.

The estimated change in the accumulated surplus of the Township for 2024 resulting from the exclusion of these expenses from the budget is as follows:

December 31, 2023 – accumulated surplus	\$8,284,446
Tangible Capital Asset Budget	\$ 421,725
Principal Debt Repayment	\$ 198,805
Transfers to Reserves & Reserve Funds	\$ 182,900
Amortization Expenses	\$ (611,857)
Transfers from Reserve & Reserve Funds	\$ (154,185)
Change in Accumulated Surplus – Dec. 31, 2024	\$8,321,834

There is no financial impact from the exclusion of these expenses, as the annual budget is prepared on a cash flow basis. This is simply an accounting reconciliation between the two reporting methods.

COMMUNICATIONS ISSUES:

For the 2012 budget and future years, this reporting is required to be prepared and presented with the adoption of the annual budget.

CONCLUSION:

The presentation of this report meets the reporting requirements imposed by Ontario Regulation 284/09.

Dated this 13th day of May, 2024.



Jennistine Leblond, CAO Clerk-Treasurer

TOWNSHIP OF CHISHOLM

FINANCE COMMITTEE MEETING

DATE: March 28, 2024
TIME: 7:00 P.M.
LOCATION: Council Chambers

PRESENT: Mayor Gail Degagne, Councillors Nunzio Scarfone, Bernadette Kerr, Paul Sharp, CAO Clerk Treasurer (CAO) Jenny Leblond, Operations Superintendent Shawn Hughes

REGRETS: Councillor Claire Riley

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The meeting was called to order by Mayor at 7:00 p.m.

1.0 ADOPTION OF AGENDA

Resolution 2024-04 (FC)

Paul Sharp and Bernadette Kerr: Be it resolved that the *Agenda* for this meeting be approved as presented.

'Carried'

2.0 ADOPTION OF MINUTES

Resolution 2024-05 (FC)

Bernadette Kerr and Nunzio Scarfone: Be it resolved that council adopt minutes of January 25th, 2024 as presented.

'Carried'

3.0 OPEN FORUM

4.0 The following was reviewed:

- 4.1 Memo - Highlights from CAO
- 4.2 Proposed Operating Budget
- 4.3 Proposed Capital Budget
- 4.4 Effect on 2024 Tax Ratio
- 4.5 Tax Impact on Median/Typical Property
- 4.6 Summary of Reserves

5.0 NEXT FINANCE COMMITTEE

April 25, 2024

7.0 ADJOURNMENT

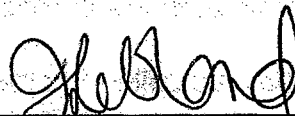
Resolution 2024-06(FC)

~~Nunzio Scarfone and Bernadette Kerr:~~ Be it resolved that we do now adjourn this Finance Committee meeting to meet again April 25, 2024.

'Carried'



Chairperson, Gail Degagne



CAO Clerk-Treasurer, Jenny Leblond

TOWNSHIP OF CHISHOLM
COMMITTEE OF ADJUSTMENT MEETING
TUESDAY, JUNE 4, 2024 7:00 p.m.

1. ACKNOWLEDGMENT AND CALL TO ORDER

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings.”

The meeting was called to order by Chairperson Mayor Gail Degagne at 7:00 p.m., along with Councillors Nunzio Scarfone and Claire Riley, and committee member Don Butterworth and Chris Frappier. Councillor Claire Riley was absent with regrets. Staff present was Acting Clerk Jess Laberge. One applicant in attendance by zoom. And one community member in attendance in person.

2. DECLARATION OF PECUNIARY INTEREST - None

3. APPROVAL OF AGENDA

Resolution 2024-07 (COA)

Claire Riley and Don Butterworth: Be it resolved that the *Agenda* for this meeting be approved as presented.

‘Carried’

4. APPROVAL OF MINUTES

Resolution 2024-08 (COA)

Don Butterworth and Nunzio Scarfone: Be it resolved that the *Minutes* of the May 7th, 2024, Committee of Adjustment Meeting be adopted as printed and circulated.

‘Carried’

5. CONSIDER THE FOLLOWING CONSENT APPLICATIONS

A. SUMMARY OF APPLICATION –2024-01 – Con. 14 Pt. Lot 7 – Lambe/Walton

Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations.

Secretary reported that a letter dated May 28, 2024, was received from North Bay Mattawa Conservation Authority and the following comments were made:

- Subject property is within the Wistiwasing Subwatershed. Graham Creek is located on the adjacent property close to the west boundary.
- There is no floodplain mapping for Graham Creek. Applicant to ensure safe access for a driving in the event of flooding or hazard.
- There appears to enough space for development outside of the Regulated Area.
- High ground water table, lands may be saturated during spring freshet.
- DIA permit may be required for development on the severed and retained, pre-consultation with NBMCA
- Site inspection on May 16, 2024, both the severed and retain have enough space to service an initial and replacement septic system.

Resolution 2024-09 (COA)

Don Butterworth and Nunzio Scarfone: Be it resolved that the consent application from Dawn Lambe and David Walton to sever one rural lot from Concession 14, Part Lot 7, in the Township of Chisholm, District

of Nipissing, be approved subject to the following conditions which must be fulfilled within two years from the date of the Committee's Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the creation of one rural lot to be 60 meters in frontage and 180 meters in depth on the west and 80 meters on the east, irregular shape, to be approximately 1 hectare in area.
2. That the following documents be provided for the transaction described in Condition No. 1:
 - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
 - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.
3. That any traveled road situated on the severed property be transferred to the Township for road purposes.
4. That the applicant pays pre-consultation planning consultant fees incurred by the Township in processing the application, if any.

Notes:

- Subject property is within the Wisitwasing Subwatershed. Graham Creek is located on the adjacent property close to the west boundary.
- There is no floodplain mapping for Graham Creek. Applicant to ensure safe access for people and vehicles during times of flooding hazards and/or erosion hazards.
- There appears to be enough space for development outside of the Regulated Area.
- High ground water table, lands may be saturated during spring freshet.
- DIA permit may be required for development on the severed and retained, pre-consultation with NBMCA
- Site inspection on May 16, 2024, both the severed and retained have enough space to service an initial and replacement septic system.

'Carried'

B. SUMMARY OF APPLICATION – 2024-03 – Con. 18 Part Lot 27 – McCharles

Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations.

Secretary reported that a letter dated May 16, 2024, was received from North Bay Mattawa Conservation Authority. The following comments were made:

- Severed and retained are well drained sandy loam with moderate slope.
- Retained lands have a creek running through the land and far enough away from the severed land,
- No issues with hazard lands
- Both the severed and retained lands are large enough to install an initial and replacement sewage system.

Resolution 2024-10 (COA)

Claire Riley and Nunzio Scarfone: Be it resolved that the consent application from Brian McCharles, to sever one rural lot from Con. 18 Part Lot 27, in the Township of Chisholm, District of Nipissing, be

approved subject to the following conditions which must be fulfilled within two years from the date of the Committee's Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the creation of one rural lot to be approximately 90.1 meters in frontage, and 190 meters in depth and approximately 4.22 acres in area.
3. That the following documents be provided for the transaction described in Condition No. 1:
 - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
 - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.
4. That any traveled road situated on the severed property be transferred to the Township for road purposes.
5. That the applicant pays pre-consultation planning consultant fees incurred by the Township in processing the application, if any.

Notes:

- Severed and retained are well drained sandy loam with moderate slope.
- Retained lands have a creek running through the land and far enough away from the severed land,
- No issues with hazard lands
- Both the severed and retained lands are large enough to install an initial and replacement sewage system.

'Carried'

C. SUMMARY OF APPLICATION – 2024-04 – Con. 8 Lot 21 – Major

Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations.

Resolution 2024-11 (COA)

Nunzio Scarfone and Don Butterworth: Be it resolved that the consent application from Susan Major, to sever one rural lot from Con. 8, Part Lot 21 REM PCL 13185 NIP, in the Township of Chisholm, District of Nipissing, be approved subject to the following conditions which must be fulfilled within two years from the date of the Committee's Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the creation of one rural lot to be approximately 125 meters in frontage, and 80 meters in depth and approximately a minimum of 1 Hectare in area.
2. That comments be received from the North Bay Mattawa Conservation Authority and that there are no concerns with the application.
3. That the following documents be provided for the transaction described in Condition No. 1:
 - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
 - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.

4. That any traveled road situated on the severed property be transferred to the Township for road purposes.
5. That an MDS I calculation be submitted for the Barn located on the applicants abutting property, Lot 22 Con. 8.
6. That the applicant pays pre-consultation planning consultant fees incurred by the Township in processing the application, if any.
7. That the applicant complete the transfer of the original lot to be solely in their name, prior to the transfer of the created lot.

'Carried'

7. ADJOURNMENT

Resolution 2024-12 (COA)

Don Butterworth and Claire Riley: Be it resolved that we do now adjourn to meet again at the call of the Chair.

'Carried'

Chairperson, Gail Degagne

CAO Clerk-Treasurer, Jenny Leblond

From: AMO Policy <policy@amo.on.ca>
Sent: Tuesday, May 28, 2024 10:56 AM
To: Jessica Laberge
Subject: AMO Policy Update - National Housing Strategy



AMO Policy Update - National Housing Strategy

This morning, Ministers Fraser and Calandra announced that National Housing Strategy funding will continue to flow to Ontario as per the original agreement, ensuring that municipal and DSSAB investments in community housing are able to proceed as planned.

While AMO welcomes this news, recent events have highlighted the critical importance of collaborative relationships between federal, provincial and municipal governments to make progress on housing for low-income families and individuals. AMO continues to call for stronger relationships between all three orders of government to fundamentally re-think the way that community housing is funded in Ontario.

“AMO commends the federal and provincial governments for finding a way forward on National Housing Strategy implementation. The uncertainty that recent events generated for low income individuals and families, as well as municipalities making long-term investments, is destabilizing for those with limited options. There is still much to be done to get deeply affordable housing on track in Ontario that requires partnership across all three orders of government.”

-- Colin Best, AMO President, Halton Regional Councilor

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

BUDGET SUMMARY



For Period Ending 31-Dec-2024

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
1 OPERATING				
REVENUES				
0 Cemetery Revenue	(50)	(1,100)	(982)	(1,100)
1000 General Taxation	(5,612)	(1,918,792)	(1,809,567)	(1,796,465)
1100 Taxation School Boards	(703)	(192,891)	(189,312)	(187,401)
1200 French Public levy	0	(3,556)	(3,416)	(3,416)
1300 English Separate Levy	0	(17,495)	(18,298)	(18,418)
1400 French Separate Levy	0	(13,606)	(13,830)	(13,850)
1500 Taxation School Boards	0	(10,150)	(8,929)	(9,561)
4200 Unconditional Grants Provincial	(253,550)	(507,100)	(518,400)	(518,400)
5100 Federal Grants	0	(2,100)	0	(2,100)
5200 Conditional Grants - Provincial	(2,255)	(83,000)	(6,194)	(19,250)
6100 Administration Revenue	(690)	(5,550)	(4,490)	(6,550)
6200 Building Revenue	(16,251)	(22,500)	(35,584)	(20,000)
6300 Animal Control Revenue	(1,632)	(1,500)	(2,107)	(1,500)
6400 Roads Revenue	(18,116)	(47,500)	(21,997)	(22,500)
6600 Recreation Revenue	(195)	0	0	0
6700 Environmental Revenue	(3,041)	(32,500)	(33,510)	(26,000)
6800 Planning Revenue	(10,203)	(19,500)	(30,523)	(19,500)
8000 Other Revenue	(23,010)	(89,500)	(200,418)	(74,900)
Total REVENUES	(335,307)	(2,968,340)	(2,897,558)	(2,740,911)
EXPENDITURES				
100 Council	22,821	42,950	55,188	42,450
300 Administration	210,249	389,139	356,376	367,544
400 General Government	35,353	81,493	100,172	101,239
500 Fire Department	59,389	152,146	236,534	144,552
700 Conservation Authority	18,892	24,383	22,234	24,740
800 Building Bylaw Enforcement	4,757	29,390	33,958	27,290
900 Animal Control - Canine	216	2,000	1,948	2,000
901 Animal Control - Livestock	0	600	1,215	700
902 Animal Control - Veterinary	0	550	550	550
1000 Other Protections	43,266	173,627	171,852	172,849
1100 Public Works	444,004	1,223,376	880,580	1,037,275
1300 Environmental	29,566	124,819	110,392	114,639
1400 Health	17,608	44,758	43,690	41,027
1500 Social Services	129,140	309,937	298,615	298,615
1600 Home for Aged	22,755	54,612	54,435	54,433
1700 Parks & Recreation	8,852	13,246	12,436	10,296
1800 Recreation Programs	179	800	849	800
1900 Library Services	11,215	31,316	30,996	31,016
2000 Planning & Development	9,127	31,500	44,022	36,250
4000 Education Req Public	49,193	196,447	198,294	190,817
5000 Education Req Separate	8,968	31,101	35,577	32,268
7000 Education - Commercial/Industrial	0	10,150	0	9,561
Total EXPENDITURES	1,125,551	2,968,340	2,689,912	2,740,911
Total OPERATING	790,245	0	(207,645)	0

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



GL5410

Date : Jun 07, 2024

Page : 2

Time : 11:12 am

For Period Ending 31-Dec-2024

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
2 CAPITAL				
CAPITAL REVENUES				
1100 Public Works	0	0	(645,270)	(651,704)
5200 Provincial Grants	(118,238)	(297,540)	(494,454)	(490,310)
6500 revenue	0	(101,500)	(8,240)	(90,000)
8000 Other Revenue	0	(22,685)	(337,394)	(359,500)
Total CAPITAL REVENUES	(118,238)	(421,725)	(1,485,357)	(1,591,514)
CAPITAL EXPENDITURES				
500 Fire Department	17,732	101,500	8,240	90,000
1100 Public Works	0	320,225	1,617,429	1,596,764
Total CAPITAL EXPENDITURES	17,732	421,725	1,625,669	1,686,764
Total CAPITAL	(100,506)	0	140,312	95,250

TOWNSHIP OF CHISHOLM
Provisional Budget Report



Account Code : 1-1-1000-1210
 To 2-4-1100-4456
 Fiscal Year : 2024

Account Code	Account Description	2023 ACTUAL VALUES	2023 FINAL BUDGET	2024 ACTUAL VALUES	2024 FINAL BUDGET
1	OPERATING				
	REVENUE				
	Cemetery Revenue				
1-3-0000-1000	Sale of Plots	0	-600	-50	-600
1-3-0000-2000	General Revenue - Cemetery	-982	-500	0	-500
	Total Cemetery Revenue	-982	-1,100	-50	-1,100
	General Taxation				
1-3-1000-1000	Residential & Farm	-1,780,994	-1,796,465	0	-1,904,792
1-3-1000-2000	Commercial & Industrial	-15,471	0	0	0
1-3-1000-4000	General - Supplementary Taxes	-32,247	0	-5,612	-14,000
1-3-1000-5000	General - Taxes Written Off	19,145	0	0	0
	Total General Taxation	-1,809,567	-1,796,465	-5,612	-1,918,792
	Taxation School Boards				
1-3-1100-1000	English Public Levy	-187,402	-187,401	0	-192,891
1-3-1100-2000	English Public Supplementary	-4,011	0	-703	0
1-3-1100-3000	English Public Write offs	2,100	0	0	0
	Total Taxation School Boards	-189,313	-187,401	-703	-192,891
	French Public levy				
1-3-1200-1000	French Public levy	-3,416	-3,416	0	-3,556
	Total French Public levy	-3,416	-3,416	0	-3,556
	English Separate Levy				
1-3-1300-1000	English Separate Levy	-18,418	-18,418	0	-17,495
1-3-1300-3000	English Separate Tax Write offs	119	0	0	0
	Total English Separate Levy	-18,299	-18,418	0	-17,495
	French Separate Levy				
1-3-1400-1000	French Separate Levy	-13,850	-13,850	0	-13,606
1-3-1400-2000	French Separate Supplementary	-34	0	0	0
1-3-1400-3000	French Separate Tax Write offs	54	0	0	0
	Total French Separate Levy	-13,830	-13,850	0	-13,606
	Taxation School Boards				
1-3-1500-1000	Education - Commercial/Industrial	-9,561	-9,561	0	-10,150
1-3-1500-3000	Education - Commercial & Ind -WOffs	632	0	0	0
	Total Taxation School Boards	-8,929	-9,561	0	-10,150
	Unconditional Grants Provincial				
1-3-4200-5120	Ontario Municipal Partnership Fund	-518,400	-518,400	-253,550	-507,100
	Total Unconditional Grants Pro	-518,400	-518,400	-253,550	-507,100
	Federal Grants				
1-3-5100-5720	Federal Government	0	-2,100	0	-2,100
	Total Federal Grants	0	-2,100	0	-2,100
	Conditional Grants - Provincial				
1-3-5200-5200	Wolf Damage Grants	-1,180	0	0	0
1-3-5200-5221	Other Grants	0	0	0	-75,000
1-3-5200-5325	Other Provincial Grants	0	-11,250	0	0
1-3-5200-5355	Drainage Grant /Revenue	-5,014	-8,000	-2,255	-8,000

TOWNSHIP OF CHISHOLM
Provisional Budget Report



Account Code : 1-1-1000-1210
 To 2-4-1100-4456
 Fiscal Year : 2024

Account Code	Account Description	2023 ACTUAL VALUES	2023 FINAL BUDGET	2024 ACTUAL VALUES	2024 FINAL BUDGET
Total Conditional Grants - Pro		-6,194	-19,250	-2,255	-83,000
Administration Revenue					
1-3-6100-1910	Revenue Re: Mandatory Septic Inspections	-570	-1,500	0	-500
1-3-6100-5785	Newsletter Advertising	-190	-300	-210	-300
1-3-6100-5786	Filming Permits	-100	-250	0	-250
1-3-6100-7770	Tax Certificates	-1,380	-2,500	-540	-2,500
1-3-6100-7800	Tax Registration Revenue	-2,250	-1,500	0	-2,000
1-3-6100-7900	Provincial Offences Net Revenue	0	-500	0	0
Total Administration Revenue		-4,490	-6,550	-750	-5,550
Building Revenue					
1-3-6200-7240	Building Permits	-35,584	-20,000	-16,251	-22,500
Total Building Revenue		-35,584	-20,000	-16,251	-22,500
Animal Control Revenue					
1-3-6300-7210	Dog Taxes Collected At Office	-1,732	-1,500	-1,632	-1,500
1-3-6300-7400	Pound fees and Fines	-375	0	0	0
Total Animal Control Revenue		-2,107	-1,500	-1,632	-1,500
Roads Revenue					
1-3-6400-7740	Roads Revenue	-13,630	-18,500	-17,440	-40,000
1-3-6400-7760	Aggregate Resources Revenue	-8,367	-4,000	-676	-7,500
Total Roads Revenue		-21,997	-22,500	-18,116	-47,500
Recreation Revenue					
1-3-6600-5745	Recreation Events	0	0	-195	0
Total Recreation Revenue		0	0	-195	0
Environmental Revenue					
1-3-6700-7535	Recycling Revenue	-24,001	-20,000	-702	-24,000
1-3-6700-7540	Tipping Fees	-6,082	-3,000	-1,720	-5,000
1-3-6700-7545	Scrap Metal Removal	-3,427	-3,000	-619	-3,500
Total Environmental Revenue		-33,510	-26,000	-3,041	-32,500
Planning Revenue					
1-3-6800-7780	Zoning By-Law Amendments	-4,185	-3,000	-300	-3,000
1-3-6800-7785	Severances	-14,957	-10,000	-5,800	-10,000
1-3-6800-7795	Minor Variances	-975	-1,000	0	-1,000
1-3-6800-7800	Admin Fees - Road Allowances	-500	-500	-500	-500
1-3-6800-7805	Deposits - Lakeshore Road Allow.	0	0	-2,000	0
1-3-6800-7810	Frontage Fees	-9,906	-5,000	0	-5,000
1-3-6800-7820	Planning Fees	0	0	-1,603	0
Total Planning Revenue		-30,523	-19,500	-10,203	-19,500
Other Revenue					
1-3-8000-5000	Interest Income	-478	-7,500	-8,439	-1,000
1-3-8000-7510	Penalties - Current Taxes	-18,606	-17,000	-2,294	-17,000
1-3-8000-7520	Interest - Tax Arrears	-14,019	-14,000	-11,464	-14,000
1-3-8000-9100	Other Revenue	-3,750	-2,500	-813	-2,500
1-3-8000-9905	Contribution from Reserves-Working Funds	0	0	0	-20,000
1-3-8000-9955	Contribution from Res - Gas Tax	0	0	0	-25,000

TOWNSHIP OF CHISHOLM
Provisional Budget Report



Account Code : 1-1-1000-1210
 To 2-4-1100-4456
 Fiscal Year : 2024

Account Code	Account Description	2023 ACTUAL VALUES	2023 FINAL BUDGET	2024 ACTUAL VALUES	2024 FINAL BUDGET
1-3-8000-9960	Contribution from Reserves- FD	-103,509	0	0	0
1-3-8000-9978	Contrb from Res One Tme Efficiency	-23,900	-23,900	0	0
1-3-8000-9980	Contribution from Reserves -Plan Review	-10,000	-10,000	0	-10,000
Total Other Revenue		-174,262	-74,900	-23,010	-89,500
Total REVENUE		-2,871,403	-2,740,911	-335,368	-2,968,340
EXPENSE					
Council					
1-4-0100-1110	Council Remuneration	37,855	26,000	14,240	22,500
1-4-0100-1112	Remuneration-Conferences	0	0	0	7,500
1-4-0100-1120	Travel & Conferences	12,833	12,000	7,772	10,500
1-4-0100-1130	Other Expenses	0	500	70	500
1-4-0100-1141	CPP Premiums Council	1,251	700	439	1,000
1-4-0100-1150	Council EHT	738	550	0	650
1-4-0100-1160	Exepenses re: Intergrity Commissioner	2,511	2,700	300	300
Total Council		55,188	42,450	22,821	42,950
Administration					
1-4-0300-1141	CPP Premiums Administration	8,272	9,405	4,700	9,495
1-4-0300-1410	Admin. Salaries	216,565	221,481	108,756	236,582
1-4-0300-1430	Admin. Training	915	1,600	415	1,600
1-4-0300-1440	Travel, Conferences & Other	4,601	3,000	1,098	3,500
1-4-0300-1460	EI Premiums -Administration	3,945	4,863	2,317	5,429
1-4-0300-1470	EHT Premiums -Aministration	4,324	4,319	0	4,613
1-4-0300-1476	Benefits -OMERS	16,399	16,193	8,111	16,329
1-4-0300-1480	Benefits - Group Insurance	17,227	18,216	8,393	17,532
1-4-0300-1485	Health & Safety	0	100	190	100
1-4-0300-1490	Worker's Compensation	8,097	8,018	2,435	8,943
1-4-0300-1498	Office Expenses	6,676	10,000	7,149	10,013
1-4-0300-1520	Insurance	32,923	32,849	37,887	32,003
1-4-0300-1530	Contracted Office Services	3,147	2,700	1,264	3,400
1-4-0300-1540	Computer Expenses	10,741	12,500	14,463	16,000
1-4-0300-1610	Office Supplies	3,956	5,000	1,763	5,000
1-4-0300-1620	Telephone & Fax	7,612	6,500	3,292	7,500
1-4-0300-1621	Cell Phone	988	900	544	1,000
1-4-0300-1630	Postage	4,774	5,000	2,943	5,000
1-4-0300-1660	Subscriptions & Memberships	3,661	3,400	4,042	3,600
1-4-0300-1710	Office Equipment	244	1,000	0	1,000
1-4-0300-1720	Computer Equipment	0	500	487	500
1-4-0300-1735	Miscellaneous Expenses	1,308	0	0	0
Total Administration		356,375	367,544	210,249	389,139
General Government					
1-4-0400-1668	Asset Management Consulting	0	0	0	12,000
1-4-0400-1669	Intake 3 Modernization	6,952	15,000	0	0
1-4-0400-1670	Audit Fees	15,516	16,150	16,332	16,900
1-4-0400-1675	Tax Registration Expenses	2,394	2,500	0	2,500

TOWNSHIP OF CHISHOLM
Provisional Budget Report



Account Code : 1-1-1000-1210

To 2-4-1100-4456

Fiscal Year : 2024

Account Code	Account Description	2023	2023	2024	2024
		ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET
1-4-0400-1680	Legal Fees	13,763	10,000	2,671	8,000
1-4-0400-1690	Advertising	0	500	0	500
1-4-0400-1720	Receptions	690	500	0	750
1-4-0400-1750	Bank Charges	2,142	1,998	661	2,402
1-4-0400-1800	Awards & Recognition Programs	508	1,000	572	750
1-4-0400-1810	General Donations	1,345	1,500	600	1,500
1-4-0400-2770	Property Assessment	25,191	25,191	12,874	25,191
1-4-0400-2805	Web Site	3,341	3,000	1,643	11,000
1-4-0400-5330	One Time Efficiency Grant Expenses	28,329	23,900	0	0
1-4-0400-7004	Amortization Expense - Buildings	3,101	0	0	0
1-4-0400-7010	Amortization Exp. Gen Govt Equipment	12,938	0	0	0
Total General Government		116,210	101,239	35,353	81,493
Fire Department					
1-4-0500-1141	Fire Department CPP Premium	705	675	225	675
1-4-0500-1480	Fire Department EHT	269	275	0	275
1-4-0500-2125	Materials & Supplies	1,138	1,200	193	1,200
1-4-0500-2130	Building Maintenance	41	1,500	0	1,500
1-4-0500-2135	Communications	5,378	5,500	4,016	5,500
1-4-0500-2140	Training	4,800	7,000	2,544	8,000
1-4-0500-2145	Insurance - Fire Department	21,892	21,847	25,482	24,300
1-4-0500-2146	WSIB - Fire department	8,933	7,800	2,351	7,800
1-4-0500-2150	Equipment Maintenance	8,155	10,000	2,962	10,000
1-4-0500-2155	Expenses re: Fire Management Agreem	189	186	0	186
1-4-0500-2156	Expenses Re: Wildfires	103,509	0	0	0
1-4-0500-2157	Expenses Re Call Outs	0	1,200	0	1,200
1-4-0500-2160	Health & Safety	5,212	4,500	3,446	5,500
1-4-0500-2165	Radio Equipment	1,294	2,700	1,984	2,500
1-4-0500-2180	Gas & Oil	1,961	3,000	433	3,000
1-4-0500-2185	Clothing	3,717	3,000	78	3,500
1-4-0500-2190	Travel and Conferences	1,166	2,000	1,526	3,000
1-4-0500-2192	Fire Department Per Diem	1,680	3,000	900	3,750
1-4-0500-2195	Salaries (Points)	8,750	8,750	0	9,250
1-4-0500-2200	Honorarium	17,144	17,144	5,240	17,585
1-4-0500-2210	Fire Fighter Recognition	2,100	2,100	0	2,100
1-4-0500-2230	Memberships & Subscriptions	425	425	525	425
1-4-0500-2235	Heat & Hydro	4,760	6,000	6,735	6,000
1-4-0500-2240	Fire Prevention	396	750	590	900
1-4-0500-2245	Small Equipment	1,920	3,000	158	3,000
1-4-0500-2250	Trsf to Reserves for Fire Dept	31,000	31,000	0	31,000
1-4-0500-7004	Amort. Exp - Buildings	3,320	0	0	0
1-4-0500-7005	Amort. Exp - FD Vehicles	5,219	0	0	0
Total Fire Department		245,073	144,552	59,388	152,146
Conservation Authority					
1-4-0700-2310	Conservation Authority Levy	13,440	13,440	14,383	14,383
1-4-0700-2350	Mandatory Septic Inspection Fees	0	1,500	0	0

TOWNSHIP OF CHISHOLM
Provisional Budget Report



GL5220

Date : Jun 07, 2024

Page : 5

Time : 11:10 am

Account Code : 1-1-1000-1210

To 2-4-1100-4456

Fiscal Year : 2024

Account Code	Account Description	2023 ACTUAL VALUES	2023 FINAL BUDGET	2024 ACTUAL VALUES	2024 FINAL BUDGET
1-4-0700-2775	GIS	8,794	9,800	4,509	10,000
Total Conservation Authority		22,234	24,740	18,892	24,383
Building Bylaw Enforcement					
1-4-0800-1141	By-law Enforcement - CPP	61	200	25	200
1-4-0800-1460	By law Enforcement - EI	58	90	28	90
1-4-0800-2410	Bldg. Insp. Salaries	17,279	15,000	2,683	15,000
1-4-0800-2420	Bldg. Insp. - Other Expenses	12,368	5,000	652	7,500
1-4-0800-2430	Transfer to Reserve for Building Dept	948	0	0	0
1-4-0800-2450	By-law Enforcement-WSIB	99	0	23	100
1-4-0800-2710	By-Law Enforcement Officer	2,723	5,000	1,188	5,000
1-4-0800-2720	By-Law Enforce. - Other Expenses	370	2,000	158	1,500
1-4-0800-2750	By Law Enforcement - EHT	53	0	0	0
Total Building Bylaw Enforceme		33,959	27,290	4,757	29,390
Animal Control - Canine					
1-4-0900-2510	Canine Control - Wages	1,525	1,500	0	1,500
1-4-0900-2520	Canine Control - Supplies & Serv.	423	500	216	500
Total Animal Control - Canine		1,948	2,000	216	2,000
Animal Control - Livestock					
1-4-0901-2530	Livestock Killed by Dogs/Wolves	1,130	500	0	500
1-4-0901-2535	Livestock Evaluation-Expenses	85	100	0	100
1-4-0901-2540	Livestock Evaluator	0	100	0	0
Total Animal Control - Livesto		1,215	700	0	600
Animal Control - Veterinary					
1-4-0902-2550	Veterinary Unit	550	550	0	550
Total Animal Control - Veterin		550	550	0	550
Other Protections					
1-4-1000-0010	Fence Viewing	0	100	0	100
1-4-1000-0020	Emergency Planning	452	1,000	0	1,000
1-4-1000-0040	Costs Re 911 contract	678	610	678	680
1-4-1000-0045	Police Services Board	0	0	0	1,500
1-4-1000-0050	Policing Costs	170,722	171,139	42,588	170,347
Total Other Protections		171,852	172,849	43,266	173,627
Public Works					
1-4-1100-1141	CPP Premiums - Roads	16,435	17,421	8,174	17,940
1-4-1100-1460	EI Premiums - Roads	5,775	4,941	3,050	6,548
1-4-1100-1476	Benefits- OMERS	26,854	26,314	13,316	26,954
1-4-1100-3110	Wages - Crew	308,312	302,877	145,356	311,593
1-4-1100-3115	Gravel	18,666	16,000	0	16,000
1-4-1100-3116	Sand and Salt	67,794	80,000	0	75,000
1-4-1100-3117	Calcium	85,111	99,000	52,349	102,465
1-4-1100-3118	Culverts	18,208	15,000	8,427	15,000
1-4-1100-3119	Cold Mix/Crushed Asphalt	5,812	4,500	0	4,500
1-4-1100-3120	Materials & Shop Supplies	13,824	12,000	3,783	12,049
1-4-1100-3121	Small Equipment Repairs	2,026	4,000	761	4,000

TOWNSHIP OF CHISHOLM
Provisional Budget Report



Account Code : 1-1-1000-1210
 To 2-4-1100-4456
 Fiscal Year : 2024

Account Code	Account Description	2023	2023	2024	2024
		ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET
1-4-1100-3122	Advertising/Courier	12	1,000	0	500
1-4-1100-3125	Memberships & Subscription	825	850	921	850
1-4-1100-3130	Equipment Rentals	23,068	30,000	0	30,000
1-4-1100-3150	Garage Furnace Fuel	10,665	12,500	5,590	11,000
1-4-1100-3160	Garage Building Maintenance	1,688	2,000	174	2,000
1-4-1100-3165	Computer and Internet Expenses	0	250	0	250
1-4-1100-3210	Grader Expenses - Blades	4,191	3,000	0	0
1-4-1100-3211	Grader Fuel	25,650	19,500	4,764	19,500
1-4-1100-3212	Grader Parts and Repairs	16,850	20,000	3,752	15,000
1-4-1100-3220	Western Star License	685	0	1,841	1,841
1-4-1100-3221	Western Star 2023 Fuel	930	0	1,391	6,000
1-4-1100-3222	Western Star 2023 Parts and Repairs	627	0	3,335	5,000
1-4-1100-3225	Western Star2005 License	5,157	3,324	1,691	1,691
1-4-1100-3226	Western Star 2005 Fuel	4,153	10,000	5,232	10,000
1-4-1100-3227	Western Star 2005 Parts and Repairs	16,516	11,000	7,538	10,000
1-4-1100-3230	International Truck License	32	0	0	0
1-4-1100-3231	International Fuel	1,209	1,210	0	0
1-4-1100-3232	International Parts and Repairs	259	1,770	0	0
1-4-1100-3236	Mack Fuel	8,151	8,000	0	0
1-4-1100-3237	Mack Parts and Repairs	1,952	5,000	0	0
1-4-1100-3241	Backhoe Fuel	5,164	6,500	1,745	6,500
1-4-1100-3242	Backhoe Parts and Repairs	6,094	8,000	2,091	6,000
1-4-1100-3255	GMC 2019 License	0	100	0	0
1-4-1100-3256	2019 GMC Fuel	6,602	7,000	2,616	7,000
1-4-1100-3257	2019 GMC Parts and Repairs	2,151	4,000	3,585	3,000
1-4-1100-3260	GMC 2015 License	0	200	288	0
1-4-1100-3261	2015 GMC Fuel	6,144	3,800	2,415	5,000
1-4-1100-3262	2015 GMC Parts and Repairs	3,758	4,000	274	4,000
1-4-1100-3270	Freightliner Truck License	2,144	2,144	2,144	2,144
1-4-1100-3271	Freightliner Fuel	11,168	14,500	4,490	12,000
1-4-1100-3272	Freighliner Parts and Repairs	7,562	8,000	3,589	8,000
1-4-1100-3273	Expenses Re Argo	354	1,000	0	500
1-4-1100-3275	Tractor Fuel	662	0	465	2,500
1-4-1100-3276	Tractor Repairs	0	0	265	1,000
1-4-1100-3281	Excavator Fuel	8,530	2,500	3,438	8,500
1-4-1100-3282	Excavator Parts and Repairs	6,000	5,000	1,881	5,000
1-4-1100-3660	Benefits - Group Insurance	27,480	29,193	13,211	26,424
1-4-1100-3690	EHT Premiums- Roads	5,953	5,906	0	6,076
1-4-1100-3700	WSIB Premiums Roads	11,050	10,964	3,276	11,778
1-4-1100-3710	Garage - Telephone	1,393	1,200	274	500
1-4-1100-3720	Garage - Hydro	2,882	3,300	1,955	3,300
1-4-1100-3725	Travel	766	1,500	365	2,500
1-4-1100-3730	Conferences & Training	13,202	4,000	1,176	4,000
1-4-1100-3740	Plans and Studies	1,904	1,500	0	8,000
1-4-1100-3745	Engineering Costs	0	0	0	25,000
1-4-1100-3750	Insurance	36,164	36,630	40,494	40,142

TOWNSHIP OF CHISHOLM
Provisional Budget Report



Account Code : 1-1-1000-1210
 To 2-4-1100-4456
 Fiscal Year : 2024

Account Code	Account Description	2023 ACTUAL VALUES	2023 FINAL BUDGET	2024 ACTUAL VALUES	2024 FINAL BUDGET
1-4-1100-3760	Signage	1,588	1,000	2,979	3,000
1-4-1100-3765	Health & Safety	6,911	6,000	6,059	9,000
1-4-1100-3770	Boots and Clothing Allowance	2,314	2,500	1,525	2,500
1-4-1100-3810	Long Term Loans - Principal	0	114,155	56,924	198,805
1-4-1100-3915	Long Term Loans - Interest	9,295	23,226	15,034	48,026
1-4-1100-4320	Trsf to reserves for Equipment	0	0	0	32,500
1-4-1100-4405	Bridge/Culvert Repairs	374	3,000	0	3,000
1-4-1100-4430	Costs Re: Aggregate Pits	1,183	500	0	1,000
1-4-1100-4436	Transfer to Reserve for Future Rd Needs	0	0	0	20,000
1-4-1100-4460	Beaver Control	350	2,000	0	1,000
1-4-1100-4467	Trsf To Capital Budget	52,562	12,500	0	0
1-4-1100-7002	Amort. Exp - Roads	375,274	0	0	0
1-4-1100-7003	Amort. Exp. - Bridges & Culverts	80,740	0	0	0
1-4-1100-7004	Amortization Exp- Buildings	3,104	0	0	0
1-4-1100-7005	Amort. Exp - Road Vehicles	107,940	0	0	0
1-4-1100-7006	Amort Exp-Equipment Rds	19,692	0	0	0
Total Public Works		1,519,891	1,037,275	444,003	1,223,376
Environmental					
1-4-1300-1460	EI Premiums Landfill	266	259	200	366
1-4-1300-1476	Omers Contributions- Landfill Site	0	1,020	0	1,416
1-4-1300-4505	Site Cleanup	25,922	28,000	0	28,000
1-4-1300-4510	Site Expenditures	23,637	25,000	9,355	28,000
1-4-1300-4520	Trsf to Reserve Landfill Closure	10,400	10,400	0	10,400
1-4-1300-4610	Recycling	36,515	38,000	11,226	40,000
1-4-1300-4620	Wages-Landfill Site	12,960	11,329	8,611	15,735
1-4-1300-4640	Employer Health Tax	243	221	0	307
1-4-1300-4650	WSIB	449	410	174	595
Total Environmental		110,392	114,639	29,566	124,819
Health					
1-4-1400-5110	Health Unit	41,027	41,027	17,608	42,258
1-4-1400-6510	Cemetery Expenses	2,664	0	0	2,500
Total Health		43,691	41,027	17,608	44,758
Social Services					
1-4-1500-6110	General Assistance	298,615	298,615	129,140	309,937
Total Social Services		298,615	298,615	129,140	309,937
Home for Aged					
1-4-1600-6210	Home for the Aged	54,435	54,433	22,755	54,612
Total Home for Aged		54,435	54,433	22,755	54,612
Parks & Recreation					
1-4-1700-1110	Parks Expenses	5,043	3,000	1,398	5,000
1-4-1700-1115	Tennis Court	415	500	168	500
1-4-1700-1200	Parks & Recreation Insurance	6,978	6,796	7,286	7,746
1-4-1700-7000	Amort Expense -Equipment	10,441	0	0	0
Total Parks & Recreation		22,877	10,296	8,852	13,246

TOWNSHIP OF CHISHOLM
Provisional Budget Report



Account Code : 1-1-1000-1210

To 2-4-1100-4456

Fiscal Year : 2024

Account Code	Account Description	2023 ACTUAL VALUES	2023 FINAL BUDGET	2024 ACTUAL VALUES	2024 FINAL BUDGET
Recreation Programs					
1-4-1800-1310	Recreation Programs and Events	849	800	179	800
Total Recreation Programs		849	800	179	800
Library Services					
1-4-1900-1905	East Ferris Library	980	1,000	0	1,000
1-4-1900-1910	Powassan Library	30,016	30,016	11,215	30,316
Total Library Services		30,996	31,016	11,215	31,316
Planning & Development					
1-4-2000-1110	Planning Expenses	13,279	10,000	3,362	10,000
1-4-2000-1111	Trsf to Reserve Re OPZBA Review	7,500	7,500	0	0
1-4-2000-1135	Com. of Adj./Plann Advisory Com	975	750	0	1,000
1-4-2000-1321	Strategic Plan Expenses	11,863	10,000	0	12,500
1-4-2000-1330	Drainage Expenses	13,136	8,000	5,765	8,000
Total Planning & Development		46,753	36,250	9,127	31,500
Education Req Public					
1-4-4000-1000	English Public Requisition	194,123	187,401	48,138	192,891
1-4-4000-2000	French Public Requisition	4,172	3,416	1,055	3,556
Total Education Req Public		198,295	190,817	49,193	196,447
Education Req Separate					
1-4-5000-1000	French Separate Requisition	15,566	13,850	3,905	13,606
1-4-5000-2000	English Separate Requisition	20,012	18,418	5,063	17,495
Total Education Req Separate		35,578	32,268	8,968	31,101
Education - Commercial/Industrial					
1-4-7000-1000	Education - Commercial/Industrial	0	9,561	0	10,150
Total Education - Commercial/I		0	9,561	0	10,150
Total EXPENSE		3,366,976	2,740,911	1,125,548	2,968,340
Total OPERATING		495,573	0	790,180	0
2 CAPITAL					
REVENUE					
Public Works					
2-3-1100-8100	New Borrowing	-645,270	-651,704	0	0
Total Public Works		-645,270	-651,704	0	0
Provincial Grants					
2-3-5200-5300	Provincial Grants	-494,454	-490,310	-118,238	-297,540
Total Provincial Grants		-494,454	-490,310	-118,238	-297,540
revenue					
2-3-6500-5800	Transfer from Reserves Fire Dept	-8,240	-90,000	0	-101,500
Total revenue		-8,240	-90,000	0	-101,500
Other Revenue					
2-3-8000-4190	Contr from Res for Cap Expenditures	0	0	0	-10,685
2-3-8000-8200	Contr. From Deferred Revenue	-195,356	-204,000	0	0
2-3-8000-8300	Contribution From Operating Account	-52,562	-12,500	0	0
2-3-8000-9920	Contribution From Reserves- Road Equip	-49,616	-49,616	0	-12,000

TOWNSHIP OF CHISHOLM
Provisional Budget Report



Account Code : 1-1-1000-1210

To 2-4-1100-4456

Fiscal Year : 2024

Account Code	Account Description	2023	2023	2024	2024
		ACTUAL VALUES	FINAL BUDGET	ACTUAL VALUES	FINAL BUDGET
2-3-8000-9921	Contribution From Reserves-Future Rd Nee	-59,036	-60,000	0	0
2-3-8000-9978	Transfer from Resrve for One Time Eff	-33,386	-33,384	0	0
2-3-8000-9999	Borrow From Reserves	-95,250	-95,250	0	0
Total Other Revenue		-485,206	-454,750	0	-22,685
Total REVENUE		-1,633,170	-1,686,764	-118,238	-421,725
EXPENSE					
Fire Department					
2-4-0500-2185	Fire Dept Clothing Expenses	8,240	10,000	13,733	17,500
2-4-0500-2255	Fire Dept Equipment Capital	0	80,000	3,999	84,000
Total Fire Department		8,240	90,000	17,732	101,500
Public Works					
2-4-1100-1740	Int Exp on Internal Borrowing	7,500	7,500	0	0
2-4-1100-3115	Gravel Application	195,356	204,000	0	257,499
2-4-1100-3140	Equipment Capital Purchases	440,460	455,014	0	12,000
2-4-1100-3160	Garage Building Renovations	95,080	95,250	0	0
2-4-1100-3900	New Truck Purchase	25,000	0	0	0
2-4-1100-4405	South Shore Bridge	4,819	5,000	0	0
2-4-1100-4406	Pioneer Bridge	797,679	770,000	0	0
2-4-1100-4446	Memorial Park Reconstruction	0	0	0	50,726
2-4-1100-4456	Village Road Reconstruction	59,036	60,000	0	0
Total Public Works		1,624,930	1,596,764	0	320,225
Total EXPENSE		1,633,170	1,686,764	17,732	421,725
Total CAPITAL		0	0	-100,506	0

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council

From: Shawn Hughes, Ops Superintendent

Date: June 6, 2024

Re: Public Works Activity Report (May 11, 2024– June 6, 2024)

Landfill/Roads/Parks

Public works employee worked the first “free load day” at the landfill for a short shift to push up the free loads

Replaced entrance culvert on Alderdale road

Patching on memorial park

Fixed field entrance near pioneer bridge from grade raise when bridge was replaced

Replaced entrance culvert at tennis courts

Calcium application is ongoing

Replaced cross road culvert on Booth road

Replaced cross road culvert on Pioneer road

Removed outdated and non compliant road signs from all roads

Replaced Cross road culvert on Bell Carin road

Ditching on Hills siding north side of road approximately 800M

Roadside grass cutting started on June 3rd and should be complete by June 7th

Ditching of beach road has started June 5th and should be complete by June 10th weather cooperating

Equipment

May 24th Grader struck a rock while grading on Wasing road causing the moldboard to get bent requiring repair, The cost was minimal around \$500 but the grader was down for two days this is yet another example of how important it is to have proper gravel application to have material to work with without getting into the road base

2005 Western star minor leak in differential caused by old filter. Replaced in house

Regular maintenance to all equipment as needed

Other notes

Calcium application is going smoothly and we only have two loads left one being the load that will follow the new gravel after it is applied. Ditching will continue on Beach road in preparation of the gravel application. The week of June 10th we are hoping to start dig outs on Memorial Park ahead of the Pulverizing hopefully the week of June 17th, we are just waiting on confirmation that the contractor will be able to start that week. Then we will be ready to have the gravel applied after the tender is awarded followed by calcium.

Chisholm Township

Report to Council

Report No.: 2024-01

Date: June 4, 2024

Originator: Jenny Leblond, CAO Clerk-Treasurer

Subject: **2024 Request for Proposal – Official Plan Review**

RECOMMENDATION

That the 2024 Request for Proposal for the Township's Official Plan Review be awarded to J.L. Richards for the lowest bid of \$46,811.15 excluding H.S.T.; and further that this expense is spread over two fiscal years and if the project is over budget in 2024, Council approves the use of accumulated surplus; and further direct the CAO and Mayor to enter into an agreement.

BACKGROUND

A Request for Proposal (RFP) for a consulting firm to help the township review the current Official Plan (OP) was released to the public on April 10, 2024. The current OP is a 20 year guiding document for which we are half way through but overdue for a review. The RFP was submitted by invitation to a distribution list and publicly advertised on our website. The RFP closed on May 24th, 2024 at 1:00 p.m. CAO and Administrative Assistant reviewed the 3 proposals that were received.

No addendums were issued. One set of questions and answers were sent to all interested parties on May 15th 2024.

ANALYSIS/OPTIONS

Staff evaluated the proposals using the following criterion:

- Proposal Clarity/Presentation
- Comprehensive Approach to Municipal Requirements
- Municipal Planning Qualifications and Experience
- Approach to Official Plan Review
- Municipal Reference
- Fee Proposal

General Comments:

- J.L. Richards and Tulloch had a better understanding of our township assuming because they are local and both have offices in North Bay;
- All three firms had done work with Northern, Rural, small municipalities and had appropriate references;
- All three firms had similar workplans;
- Timelines for completion of the project varied a bit (June 2025, August 2025 and October 2025);

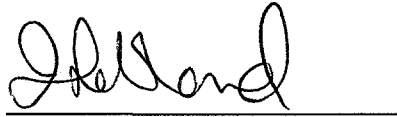
- All three firms had qualified people to work on this project.

The recommendation is for the lowest RFP as all other criterion was fairly closely matched.

	Price	HST	TOTAL
J.L. Richards	\$46,681.16	\$6,068.55	\$52,749.71
MacNaughton Hermsen Britton Clarkson Planning Ltd	\$66,584.40	\$8,655.97	\$75,240.37
Tulloch	\$65,850.00*	\$8,560.50	\$74,410.50

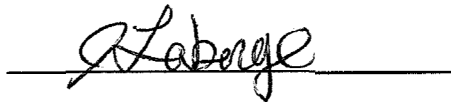
* plus additional hours for Phase 4 – submitting to Ministry and assisting with Ministry queries

Respectfully submitted



Jenny Leblond, CAO Clerk-Treasurer

I concur with this report and recommendation.



Jessica Laberge, Administrative Assistant

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council
From: Jenny Leblond
Date: June 4, 2024
RE: Care and Maintenance of Boxwell Cemetery

The office received comments from a long-time rate payer about the condition of some of the markers/stones and some overgrown trees at Boxwell Cemetery.

Items of Note:

- The township is obligated to collect a care and maintenance portion when selling plots in Boxwell Cemetery. The care and maintenance funds are kept separate from the revenues of the plot sales;
- The care and maintenance fund cannot be used for any repairs or improvements to the cemetery;
- Only the interest earned from the care and maintenance fund can be used for repairs and improvements to the cemetery as per the Cemeteries Act;
- The township was gifted some money many years ago specifically for Boxwell Cemetery. This money does not have restrictions;
- The Caretaker of the cemetery is getting the township a quote to repair the two markers that have fallen over;
- CAO has spoken with Operations Superintendent to see if leveling out markers is something that the public works staff can do and he thought they could;

Next Steps:

- CAO will again advertise to get members for the Cemetery Committee as the last time it was advertised there was no interest;
- Once committee is operational, they can make recommendations to Council for repairs and maintenance and potentially use the 'gift' money for some repairs and maintenance.
- Council will need to decide on the member of Council to sit on the Cemetery Committee. The Mayor is an "ex-officio" member of the committee. See attached Terms of Reference.

**TERMS OF REFERENCE
CEMETERY COMMITTEE**

a) Mandate

The Cemetery Committee serves in an advisory capacity, making recommendations to the Chief Administrative Officer Clerk-Treasurer about matters pertaining to the operation and maintenance of the Boxwell Cemetery. The Committee also serves to assist with the design and implementation of a continuous long-range plan for the cemetery.

b) Composition

The Cemetery Committee includes up to eight members, including:

- o one member of Council;
- o up to two employees of the Township, including the Chief Administration Officer Clerk-Treasurer and one employee appointed by the Chief Administrative Officer Clerk-Treasurer;
- o up to five citizens.

The Mayor is an “Ex-Officio” member, in accordance with the Procedural By-law.

c) Appointment of the Chair

The Chair of the Cemetery Committee is appointed by its members at the first meeting of the Committee, unless specified in the By-law establishing the Committee.

d) Rules of procedure

Rules of procedure follow the requirements established for regular and special meetings in the Procedural By-law.

e) Reporting to Council

The Cemetery Committee reports to Council through minutes of meetings, Committee recommendations and/or written reports submitted by the Chair to the Chief Administrative Officer Clerk-Treasurer for Council.

f) Limits to Powers

The Cemetery Committee is advisory in nature and does not make decisions on behalf of Council.



31 May 2024

Premier Doug Ford premier@ontario.ca

RE: Urging the Government to Promptly Resume Assessment Cycle

Please be advised that the Council of the Corporation of the Municipality of Callander passed the following resolution at its Regular Meeting of Council held Tuesday, May 28, 2024.

Resolution No. 2024/05/184:

7.4(c) WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Callander hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality;

AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

Thank you,



Cindy Pigeau
Municipal Clerk

Copy to: Association of Municipalities of Ontario
Rural Ontario Municipalities Association
Federation of Northern Ontario Municipalities
Municipal Property Assessment Corporation
All Ontario Municipalities